

Code of Ethics of the Journal *Salesianum*

Salesianum is the official Journal of the Salesian Pontifical University, which publishes it as an integral expression of its mission, in harmony with the values and aims pursued. As a peer-reviewed scientific journal, *Salesianum* is inspired by the Code of Ethics for Publications drawn up by COPE (*Committee on Publication Ethics*) and follows its guidelines for specific aspects, not covered in this document.

This *Code of Ethics* is intended to complement the Journal's *Publication and Self-storage Policy* and the *Guidelines for Authors*, available on the web page of the Journal.

Those who, in various capacities, have an active part in the development and management of *Salesianum*, undertake to know and share the following ethical requirements.

Duties of the Editorial Director and the Editorial Board

The Editorial Director and the Editorial Board decide on the advisability of publishing the contributions proposed to the Journal, after obtaining the scientific evaluations of two reviewers appointed by the Board, according to the double-blind peer review criterion.

In deciding on the contributions to be published, the Editorial Director and the Editorial Board undertake to:

- impartially evaluate the proposed contributions, adhering only to the standards of scientific quality and originality of the research presented, avoiding discrimination of any kind;
- ensure that the contributions to be published correspond to the scientific fields proper to *Salesianum* and are in harmony with the *vision* and *mission* of the Salesian Pontifical University;
- comply with the provisions of the law in force regarding defamation, copyright infringement and plagiarism.

In order to protect honesty in research and scientific production, the Editorial Board reserves the right to use the tool *Compilatio* ©, or other similar devices, to verify any situation of plagiarism or manipulation of citations. In case of plagiarism, even partial, the contribution will be rejected in its entirety.

The Editorial Director and the members of the Editorial Board may not in any way make use of the content of unpublished manuscripts without the permission of the respective authors.

The Editorial Director and the members of the Editorial Board undertake to guarantee the utmost confidentiality regarding the process of evaluation of contributions, their authors, their reviewers and the outcome of the evaluation process, even after eventual publication. The reviewers' evaluation will be briefly notified to the author of the contribution, anonymously.

Duties of Authors

The author is defined as such because he/she has participated in the conception, intellectual development and drafting of the text.

The authors assume responsibility for the statements contained in their texts, as well as the burden of ensuring their veracity. The contributions published in *Salesianum* reflect only the personal opinion of the authors, which does not necessarily coincide with that of the Editorial Director and the Editorial Board, the Scientific Committee or the organs of the Salesian Pontifical University.

The author who submits a contribution to *Salesianum* guarantees the complete originality of the text presented, committing himself/herself to adequately cite all the sources used.

The author who submits a contribution to *Salesianum* also assures that it is an unpublished contribution, that it has not been submitted at the same time to other journals or editorial projects, and that it does not exhibit the result of research already published elsewhere.

In the case of multi-author contributions, where two or more persons have contributed to separate sections of the contribution, the name of the author of each section must be precisely indicated. The author who submits a contribution guarantees that he/she has obtained the approval of the final version from each co-author, as well as his/her consent to its publication in *Salesianum*. In any case, the contribution of persons who have contributed significantly to some phases of the research should be explicitly acknowledged.

By submitting his/her contribution to *Salesianum*, the author must make explicit any conflict of interest (personal, academic, financial...) that could affect the theses supported or the interpretations proposed. The author must also indicate the eventual funders of the research or project from which the article originates.

We decline all responsibility for any conflict arising from the authorship of published contributions.

In the event that an author discovers significant errors or serious inaccuracies in a contribution sent to *Salesianum*, he or she undertakes to promptly notify the Editorial Director, with whom he or she will agree on the most appropriate method of correction.

Duties of Peer-Reviewers

Salesianum evaluates the proposed contributions through double-blind peer review, in order to ensure the scientific quality of the publications and allow the authors to further refine the proposed text.

The reviewers will carry out their work in an objective way, adequately motivating their judgments and suggestions, and taking into account only the degree of scientific nature of the contribution under consideration: in-depth study and completeness of the treatment, argumentative and critical rigor, equilibrium of the positions defended, inclusion in the ongoing debate, accuracy and updating of bibliographic documentation, fluidity of presentation.

The peer-reviewer who accepts his/her assignment undertakes to fulfill it within the agreed time frame and to guarantee absolute confidentiality with regard to the texts assigned for reading, which he/she will not be able to use for personal purposes. Contributions made for review shall be considered confidential documents.

A reviewer who finds a possible conflict of interest that prevents him/her from making an impartial judgment, or who recognizes that he/she is unable to perform the task undertaken, will promptly notify the Editorial Director.

Copyright Policy

Authors submitting their contributions to *Salesianum* grant LAS Publishing House the rights to publish their contributions in the layout prepared by the publisher (*Published version*), making it available through websites as well.

The author agrees not to publish the peer-reviewed version of the text (*Accepted version*) in other journals, collections, or websites until 24 months have passed since its publication in *Salesianum*. In the case of republication or translation, the reference to the original publication in *Salesianum* must be included, with prior notification to LAS Publishing House.

By submitting a contribution to *Salesianum*, the author fully accepts the Journal's *Copyright, Publication, and Archiving Policy*, fully available on *Salesianum* website, and commits to adhering to it.